

# Emerging Curatorial Coordinator

## [Cape Breton Centre for Craft & Design](#)

L'sipukt-Sydney, Mi'kma'ki-Nova Scotia

Open to remote work

Eight (8) month contract position with potential to extend, other part-time work possible option (at location)

Full-time (30 hours per week)

Must be registered and eligible through [Young Canada Works](#)

Salary \$20,000

The Emerging Curatorial Coordinator position will provide a recent graduate with an opportunity to break ground in exhibition development in Unama'ki-Cape Breton for an organization that boasts a long roster of artistic, cultural, community, economic and educational development.

As a strong industry association and a not-for-profit charitable organization, [Cape Breton Centre for Craft & Design](#) (the Centre), has been serving the needs of the Island craft sector and the public for 49 years. The activities of the Centre and the Unama'ki-Cape Breton craft sector are interdependent. The Centre's mandate is to promote, develop and support excellence in craft and design, both professional and recreational, through education and training. The Centre's role as an integral and leading force within the craft sector on Unama'ki-Cape Breton is essentially educational, promotional, and developmental.

The Centre is seeking an Emerging Curatorial Coordinator to develop exhibition programming for 2023. The outcomes of the position would include researching, identifying, and securing exhibitions and other programming such as artist talks, workshops, and other cultural activities.

The Emerging Curatorial Coordinator will be supported by staff of the Centre to develop the following:

### **Duties:**

- Research and develop curatorial themes for an annual exhibition program for 2023
- Research, identify and write draft funding applications to support artistic programming at the Centre
- Propose parallel educational and promotional events for exhibitions such as vernissage, artist talks and/or curator's talks
- Identify and create necessary supporting material such as catalogues, digital exhibitions, and promotional material for proposed exhibitions
- Provide recommendations to streamline programming that supports curatorial themes, including outreach, gallery activities and sales, events, and workshop programming
- Propose programming that is inclusive, accessible, and engaging to the public

### **Educational Qualifications:**

- Recent graduate and eligible for the [Young Canada Works](#) program
- Education and training in the fields of Fine Arts, Arts Administration, Cultural Resource Management, Museum, Heritage or Anthropology studies, etc.
- Understanding of the Unama'ki-Cape Breton arts and cultural sector and
- Previous experience working with artists, galleries, cultural centres, events, etc.

**Desired Qualifications:**

- Willingness to learn, foster and leverage community and industry connections to ensure the success and enhancement of Centre programming.
- Experience involving the curatorial or creative direction, design, preparation, and installation of exhibits.
- Willingness to work with a broad range of audiences, artists, and collaborators from many backgrounds.
- Evidence of advanced written and communication skills in English: proficiency in any of Unama'ki-Cape Breton's languages such as Mik'maq, Gaelic and French considered strong assets.
- Ability to speak and write articulately on behalf of the Centre, its mission, the history of Cape Breton craft and relevance today and in the future.
- Ability to work independently and collaboratively with the Centre's staff to implement programs and exhibitions.
- Willingness to develop relationships with artists, buyers, and other partners to further the Centre's goals.
- Demonstrated interest in professional and best practices in curation and the ability to implement them.

**Preferred Skills:**

- Knowledgeable about First Nations visual arts and craft.
- Experience working with Microsoft Suites.
- Proficiency with videoconferencing software such as Zoom, Teams or Google Meets.
- Knowledge of marketing tactics, promotional tools, and platforms public relations (ex., interview, and storytelling) and social media skills considered strong assets.
- Practical skills or knowledge acquired through study, heritage or lived experience in traditional or contemporary craft techniques are strong assets.
- Exhibition technician or practical skills for exhibition preparation preferred.
- Experience with project management and budgeting considered strong assets.
- A dedicated interest and or commitment to fostering accessibility and engagement to the arts for rural, remote, or Indigenous communities across all demographics.

Cape Breton Centre for Craft & Design encourages applications from BIPOC, LGBTQ2I+ and Official Language Minority individuals. Cape Breton Centre for Craft & Design values the diversity of the people it hires and serves. Diversity at the Centre means fostering a workplace in which individual differences are recognized, appreciated, respected, and responded to in ways that fully develop and utilize each person's talents and strengths. Cape Breton Centre for Craft and Design is an equal opportunity employer and is committed to diversity and inclusiveness in all its work. We work proactively to be fair and equitable in practice and to build diversity into our teams, creative communities, programs, and services.

*Cape Breton Centre for Craft & Design is located in Unama'ki, the land of fog, the unceded and traditional territory of the Mi'kmaq. At the Centre we strive to honour and uphold the Treaties of Peace and Friendship made with the Mi'kmaq by celebrating the ongoing tradition of beautiful and creative craftsmanship of the First Peoples of this land.*

**To apply:**

Interested applicants should submit their resume, cover letter and three references no later than **Friday, August 6<sup>th</sup>, 2021 at 4:00 p.m.** to:

Lori Burke, Executive Director [lori@capebretoncraft.com](mailto:lori@capebretoncraft.com) or  
Cape Breton Centre for Craft & Design  
P.O. Box 1686  
Sydney, NS B1P 6T7

We thank all applicants for their interest, however, only those selected for an interview will be contacted.